



# **trustea Sustainable Tea Foundation**

## **10<sup>th</sup> Council Meeting- 4 Dec, 2023**

### **Agenda and Minutes**

<b>Agenda</b>
<ul style="list-style-type: none"> <li>• Welcome address</li> <li>• Anti-trust statement</li> <li>• Council membership update</li> <li>• Opening remarks &amp; approval of previous minutes</li> <li>• AOB</li> <li>• Executive summary</li> </ul>
<b>Program Updates:</b>
System Assurance
Regenerative Agriculture roll out plans
IT Update (new tool & plans for revised code)
Communication update
Closing remarks

**Chaired by:** Jagjeet Singh Kandal - IDH

**Attendees:**

<b>Constitution</b>	<b>Member organisation</b>	<b>Representative</b>
Tea Buyers and Packers	HUL	Daleram Gulia
		Mandeep Singh Tuli
	TCPL	Puneet Das
	GTPP	Rajiv Bhargava CP Navneet
Tea Producers and Manufacturers	ABLMA	Gautam Beria
	ITA	Arijit Raha
Civil Society /Non-Governmental/ Multilateral Organizations	ETP	Ranjana Das
	UN Women	Manoj Kumar Das
Research / Academia	TRA	Joydeep Phukan
<i>Ex-officio</i> member	tSTF	Rajesh Bhuyan
Small Tea Grower representative	CISTA	Bijoy Gopal Chakraborty

<b>Special Invitee</b>	<b>Member organisation</b>	<b>Representative</b>
<b>1</b>		Santhosh Jayaram
<b>2</b>	WASF	Manisha Majumdar

<b>trustea Sustainable Tea Foundation</b>	
<i>trustea</i>	Anandita Ray Mukherjee
	Dipanjan Sarkar
	Debasish Dutta
	AB Siva Kumar
	Muktajyoti Barua
	Avimanyu Kundu
	Dr. Antara Bera
	Benedict Gomes

### Leave of absence

<b>Constitution</b>	<b>Member organisation</b>	<b>Representative</b>
Research / Academia	UPASI	Sanjith R. Nair

## Minutes

### Agenda item 1:

- **Anti-trust statement:** Jagjeet welcomed the participants and stated the Anti-trust statement.
- **Council membership update:** Mr. Rajiv Bhargava from GTPP introduced as new council member
- **Approval of previous minutes:** 9th council meeting minutes approved.

### Agenda item 2:

- **Executive Summary:**
  - I. Rajesh walked the council through the key highlights of the respective functions of *trustea* for the year 2023.
  - II. AOP for 2024 was presented & approved.
  - III. Annual Budget for 2024 was presented & approved.

<b>Sl. No.</b>	<b>Action Required</b>	<b>Action By</b>	<b>Timeline</b>
1	Regional production vs <i>trustea</i> verified vol to be segregated viz Estate & BLF in %	<i>trustea</i>	
2	Small group discussion for: <ul style="list-style-type: none"> <li>• STG FPO certification</li> <li>• Polygon mapping &amp; no deforestation certification</li> <li>• Carbon mapping protocol</li> <li>• Marketing collaboration opportunities</li> <li>• Annual surveillance audit</li> </ul>	<i>trustea</i>	

**Agenda item 3:**

- I. **System assurance & action plans:** Anandita shared detailed update on system assurance, ISEAL & MEL.

Sl. No.	Action Required	Action By	Timeline
1	Include surveillance audit as a requirement in system assurance protocol as part of transition to Ver 3 certification	Anandita	
2	Change transition plan for decertified unit by stating that unit can voluntarily opt for Ver 3 during reapplication post sanctioned decertification period	Anandita	
3	Surveillance audit cost report to be rolled out considering entity size for approval. trustea to sensitise other stakeholders prior to rollout	Anandita	

**Agenda item 4:**

- **Regenerative Agriculture roll out plans:** Dr Antara shared detailed Regenerative Agriculture roll out plans for certified entities. Synchronise with the roll-out plan for Ver 3.0.

**Agenda item 5:**

- **IT Update (new tool & plans for revised code):** Debasish shared an update on IT & tech, tracetea, enabling code Ver 3.0 in TCMS, new E-learning framework & STG/LTG enumeration.

Sl. No.	Action Required	Action By	Timeline
1	STG & garden GIS mapping for deforestation analysis based on FSI satellite image	Debasish	
2	Updating E-learning module as per Ver 3	Debasish	

**Agenda item 6:**

- **Communication update:** Dipanjan provided an update on the various brand initiatives, seal on pack comms & future comms plan.

**Date of next Council Meeting:** The next Council Meeting is proposed to be conducted in June 2024

Circulated on 29.12.2023

Doc ID – tSTF 10 CMM/Dec 2023